



F.No.11(6)2022/Estt/

Dated: 17th August 2023

OFFICE ORDER

The following Committees are constituted by the Director, CIFE, Mumbai for the smooth functioning of research, academic, extension and other activities of the Institute:

Academic Cell		Coordinators
Dean (Academics)	Dr. B.B. Nayak, Principal Scientist	<ul style="list-style-type: none">• Dr. D. Bhoomaiah, CTO• Dr. (Mrs) Nalini Poojary, CTO• Mrs. Rekha Nair, ACTO• Mrs. Smita S.Koli, AAO(Acad.)
Associate Dean (Fellowships & Career Development)	Dr. Sanath Kumar H., Principal Scientist	
Associate Dean (Academics)	Dr. A. Pavan Kumar, Senior Scientist	
External Relations		
Dean (External Relations)	Dr. K. Pani Prasad, Principal Scientist	
Students Welfare		
Dean	Dr. Swadesh Prakash, Principal Scientist	
Associate Dean	Dr. Vidya Shree Bharti, Senior Scientist	
Registrar		
	Mr. K.L.Meena, Chief Admn. Officer (SG) / Head of Office	
Examination Cell		
Controller of Examination	Dr. Ashutosh D. Deo, Principal Scientist	<ul style="list-style-type: none">• Mrs. Smita S.Koli, AAO(Exam)
Dy. Controller of Examination	Dr. Jeena K, Scientist	
Senior Officers Committee (SOC)		
Chairman	Dr. Ravishankar CN, Director	Members <ul style="list-style-type: none">• Joint Director• Heads of Divisions• Nodal Officer of Centers• Head of Office• Head of Finance / Comptroller• Officer In-charge (Works)• Chief Warden• Controller of Examination,• Dean (Academics),• Scientist In-charge (Library),• Purchase Officer,• OICs of Regional Centers,• Estate Officer• Dr. S. Jahageerda, PS – Member Secy.
Transfer Committee		
Chairman	Director	Members <ul style="list-style-type: none">• Joint Director• Head of Office
Nodal Officer for all Regional Centres		
Nodal Officer	Dr. S. Jahageerda, Principal Scientist	
Vigilance		
Officer In-charge	Dr. N.S. Nagpure, Principal Scientist	
RAC		
Member Secretary	Dr. S.P. Shukla, Principal Scientist	
IRC		
Member Secretary	Dr. Rupam Sharma, Principal Scientist	

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Extension Council		
Member Secretary	Dr. Arpita Sharma, Head, FEES Division	
SCSP		
Nodal Officer	Dr. Sukham Munil Kumar, Principal Scientist	
TSP		
Nodal Officer Co - Nodal Officer	Dr. Sukham Munil Kumar, Principal Scientist Dr. A.K. Verma, Senior Scientist	
NEH		
Nodal Officer	Dr. A.K. Verma, Senior Scientist	
PME Cell		Members
In-charge	Dr. Aparna Chaudhari, Principal Scientist	<ul style="list-style-type: none"> • Nodal Officer & OICs, Regional Centres • Member Secretary - IRC • Member Secretary - RAC • Chairman, Agril. Knowledge Mangt Cell • Officer In-charge ITMU /ABI
PME Sub-Committees		
	Parliament Questions	<ul style="list-style-type: none"> • Dr. Paramita B. Sawant, Prin. Scientist
	Publication	<ul style="list-style-type: none"> • Dr. Madhuri Pathak, Scientist • Dr. Arun Sharma, Scientist
	Externally – funded Project database	<ul style="list-style-type: none"> • Dr. Vidhya Shree Bharti, Sr. Scientist • Sh. Dayal Devadas, Scientist
	ICAR reports including Six-monthly report to PMO & Cabinet, ISO Certification etc	<ul style="list-style-type: none"> • Dr. Prem Kumar, Sr. Scientist • Dr. Shivaji Argade, Scientist
	Project/concept note screening and evaluation	<p>Chairperson:</p> <ul style="list-style-type: none"> • Dr. Aparna Chaudhari, PS & Incharge, PME <p>Members:</p> <ul style="list-style-type: none"> • Dr. Subodh Gupta, Prin. Scientist • Dr. S.P. Shukla, Prin. Scientist • Dr. P.S. Ananthan, Prin. Scientist • Dr. A.K. Verma, Sr. Scientist • Dr. Asha T. Landge, Sr. Scientist <p>Member Secretary:</p> <ul style="list-style-type: none"> • Dr. Rupam Sharma, Prin. Scientist
Agriculture Knowledge Management Cell		Members
Chairman	Dr. P. S. Ananthan, Principal Scientist	<ul style="list-style-type: none"> • Dr. Gouranga Biswas, Senior Scientist, Kolkata Centre • Dr. Prem Kumar, Senior Scientist • Dr. Syamala Karthireddy, Scientist, Kakinada Centre, • Dr. Aklakur M, Scientist, Motipur Centre • Dr. Saurav Kumar, Scientist • Dr. Tincy Varghese, Scientist • Dr. Neha W. Qureshi, Scientist • Sh. Dhalongsaih Reang, Scientist, Powerkheda Centre, • Mr. Angom Lenin Singh, Scientist • Dr. Sreedharan K., Scientist, Rohtak Centre, • Dr. Madhuri S. Pathak, Scientist • Mr. Dayal Devadas, Scientist • Mr. Abuthagir Ibrahim S, Scientist • Dr. D. Bhoomaiah, Chief Tech. Officer • Mr. P.K. Das, Chief Tech. Officer
Educational Technology Cell		
Officer In-charge	Dr. S. Jahageerda, Principal Scientist	

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SDAE/ Education Division			
Nodal Officer		Dr. Manjusha L, Senior Scientist	
HRD Cell		Members	
Nodal Officer		Dr. Aparna Chaudhari Principal Scientist	<ul style="list-style-type: none"> • Dr. Nalini Poojary, Chief Tech. Officer • Dr. D. Bhoomaiah, Chief Tech. Officer • Mr. D.V. Raorane, AAO (Estt)
Co-Nodal Officer		Dr. Sukham Monalisha Devi, Sr. Scientist	
Library		Scientist In-charge	Librarian
		Dr. Gayatri Tripathi Principal Scientist	Mr. Subhash Chand, Chief Technical Officer
			Mohammad Baqar, Technical Officer
ABI		Members	
Officer In-charge		Dr. S.P. Shukla, Principal Scientist	<ul style="list-style-type: none"> • Dr. Paramita B. Sawant, Principal Scientist • Dr. Shashi Bhushan, Scientist • Dr. Shivaji D. Argade, Scientist • Dr. Layana P., Scientist
ITMU		Members	
Officer In-charge		Dr. S.P. Shukla, Principal Scientist	<ul style="list-style-type: none"> • Dr. Arvind A. Sonwane, Sr. Scientist • Dr. Manjusha L., Senior Scientist • Dr. Arun Sharma, Scientist • Dr. Neha W. Qureshi, Scientist • Dr. Kapil S. Sukhdhane, Scientist
ITMC		Members	
Chairman		Dr. Ravishankar C.N. Director	<ul style="list-style-type: none"> • Dr. N.P. Sahu, Joint Director • Dr. B. B. Nayak, Prin. Scientist • Dr. P.S. Ananthan, Principal Scientist • Dr. Ashok Kumar Bharimalla, Senior Scientist CIRCOT, Mumbai • Head of Office • Comptroller • Member Secretary, IRC • In-charge PME • Officer In-charge, ITMU
All draft MOUs / MOAs may be vetted through the Law Officer (Zone 3)			
ARMS /PERMINET/ PMS/ AIPR			
Nodal Officer		Dr. Kundan Kumar, Senior Scientist	
Co-Nodal Officer		Dr. Karankumar K. Ramteke, Scientist	
AMS			
Nodal Officer		Mrs. Rajani H. Khandagale, Asstt, Chief Technical Officer	
Public Relations & Protocol Officer			
Nodal Officer		Dr. Swadesh Prakash, Principal Scientist	
Gender Advancement for Transforming Institutions (GATI) & Gender Champion Club			
Nodal Officer		Dr. Arpita Sharma, Head, FEES Division	
Vessel Management			
Officer In-charge		Dr. K. Pani Prasad, Principal Scientist	Mr. S. Maity, Sr. Technical Officer
Committee for Publicity		Members	
Chairman		Dr. Swadesh Prakash, Principal Scientist	<ul style="list-style-type: none"> • Dr. Shivaji Argade, Scientist • Dr. D. Bhoomaiah, CTO • Mr. Pratap Kumar Das, CTO
Women Cell		Members	
Officer In-charge		Dr. Asha T. Landge Senior Scientist	<ul style="list-style-type: none"> • Dr. Sukham Monalisha Devi, Sr. Scientist • Dr. Neha Wajahat Qureshi, Scientist • Mrs. Reshma K. Raje, Sr. Tech. Assistant • Mrs. Anu Grover, Assistant • Mrs. Sabita Devi, SSS
Wet lab (Old campus)		Members	
In-charge		Dr. Saurav Kumar, Scientist	<ul style="list-style-type: none"> • Dr. Upasana Sahoo, Scientist • Mr. B.J. Rathod, Tech. Officer • Dr. Pawan Kumar, Tech. Officer

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Purchase Committee		Members
Chairman	Dr. Sukham Munil Kumar, Principal Scientist	<ul style="list-style-type: none"> • Dr. Arvind Sonwane, Sr. Scientist • Dr. Ankush Lala Kamble., Sr. Scientist • Dr. Manish Jayant, Scientist • Mr. Navin Kumar, Sr. Admn. Officer • Mr. S.V.Kasabe, Finance &Accounts Officer • Mr. Vijay S. Kuveskar, AAO (Purchase)
Local Purchase Committee		Members
Chairman	Dr. Ashutosh D. Deo, Principal Scientist	<ul style="list-style-type: none"> • Dr. Kiran D. Rasal, Scientist • Dr. Kapil Sukhdhane, Scientist • Mr. Suraj Gupta, AAO(Audit) • Mr. Vijay S. Kuveskar, AAO(Purchase)
The Local Purchase Committee is also entrusted with the duty of opening of quotations received in response to any Limited Tender invited by the Institute. The Committee can invite the indenter if required before finalisation of the L 1.		
Technical Evaluation & Proprietary Article Committee		Members
Chairman	Dr. Manoj P. Brahmane Principal Scientist	<ul style="list-style-type: none"> • Dr. A. Pavan Kumar, Senior Scientist • Dr. Jeena K., Scientist • Dr. Tincy Varghese., Scientist • Dr. Deepitha R.P., Scientist
Warden		
Chief Warden	Dr. N. S. Nagpure, Principal Scientist	<ul style="list-style-type: none"> • Mr. Gautam B. Kamble, Sr. Technician (Boys Hostel) • Mr. Ankush N. Joyashi, Skilled Support Staff (Girls Hostel)
Warden (Boys' Hostel)	Dr. Rupam Sharma, Principal Scientist	
Dy. Warden (Boys' Hostel)	Dr. Shashi Bhushan, Scientist	
Warden (Girls' Hostel)	Dr. (Mrs) Paramita B. Sawant, Prin. Scientist	
Dy. Warden (Girls' Hostel)	Dr. Tincy Varghese, Scientist	
Estate *		
Estate Officer	Mr. K.L.Meena, Chief Admn.Officer (SG)	<ul style="list-style-type: none"> • Dr. Chandrakant M.H., ACTO - Engineer In-charge • Mr. Pranay Kumar Biswal, Technical Assistant • Mr. Mohd..Sadiq M. Mulla, Sr. Technician
*Estate Officer/Dept. will look after upkeep of both campuses including Housekeeping (Office & Residential)		
Works		
Works Incharge	Mr. K.L.Meena, Chief Admn.Officer (SG)	<ul style="list-style-type: none"> • Dr. Chandrakant M.H., ACTO - Engineer In-charge • Mr. Sagar Sawant, Civil Engineer
Works Committee *		Members
Chairman	Dr. N. P. Sahu, Joint Director	<ul style="list-style-type: none"> • Mr. K.L. Meena, Head of Office • Mr. R.K. Singh, Comptroller • Dr. Thongam Ibemcha Chanu, Scientist • Dr. Kiran D. Rasal, Scientist • Dr. Chandrakant M.H., CTO • Mr. S.V. Kasabe, Finance &Accounts Officer • Mr. Sagar Sawant, Civil Engineer • Mr. Ashok G. Kolambkar, AAO (Works)
* Prioritization, Planning, implementation & monitoring of the work		
Job Contract Cell		Members
Chairman	Dr. Sukham Munil Kumar, Principal Scientist	<ul style="list-style-type: none"> • Mr. K.L. Meena, Head of Office • Mr. R.K. Singh, Comptroller • Mr. Ashok G. Kolambkar, AAO(JCC)
All the new contracts/any other case which needs any clarity must be routed through the Law Officer (Zone 3)		

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Anti- Ragging Cell		Members
Chairman	Dr. B.B. Nayak, Principal Scientist	<ul style="list-style-type: none"> • Dr. Thongam Ibemcha Chanu, Scientist • Dr. Sikendra Kumar, Scientist • Mrs. Shobha Rawat, Scientist
PDCCU / Placement Cell / Entrepreneurship Development Cell		Members
Chairperson	Dr. Arpita Sharma, Head	<ul style="list-style-type: none"> • Dr. Sanath Kumar H., Principal Scientist • Dr. Manish Jayant, Scientist • Dr. Kapil Sukhdhane, Scientist • Dr. Deepitha R.P., Scientist • Mr. Abuthagir Ibrahlim S., Scientist
Sports Committee		Members
Chairman	Dr. Ajit Kumar Verma, Senior Scientist	<ul style="list-style-type: none"> • Dr. Vidya Shree Bharti, Senior Scientist • Mr. Angom Lenin Singh, Scientist • Dr. Nalini Poojary, Chief Tech. Officer • Mr. Avinash Sable, Tech. Officer • Mr. Suraj Gupta, AAO(Audit) • Secretary, IJSC or his nominee
Guest House		
Officer In-charge Deputy Incharge	Shri S.S. Patelia, PPS Mr. S. Maity, Sr. Tech. Officer (Shri B.M.Chavan, PPS will work as OIC in the absence of Sh.S.S. Patelia)	
Security		
Security Officer	Mr. Navin Kumar, Sr. Admn. Officer	
Security Supervisor	Dr. Pawan Kumar, Technical Officer	
ICT and Website Management Committee		Members
ICT In-charge & Chairman	Dr. Sanath Kumar H. Principal Scientist	<ul style="list-style-type: none"> • Dr. Vinod Kumar Yadav, Senior Scientist • Mr. Abuthagir Ibrahlim S., Scientist • Dr. D. Bhoomaiah, Chief Technical Officer • Mrs. Rekha Nair, ACTO • Mrs. Rajani H. Khandagale, ACTO • Mr. Rajarshee Moitra, Technical Officer
Quarters Allotment Committee		Members
Chairman	Dr. Ashok K. Jaiswar, PS & HOD(A)	<ul style="list-style-type: none"> • Dr. Ankush Lala Kamble, Senior Scientist • Dr. Neha W. Qureshi, Scientist • Dr. Chandrakant M.H., ACTO • IJSC Secretary or his nominee • Mrs. Poonam Behl, Administrative Officer
Internal Complaint Committee (ICC)		Members
Chairperson	Dr. Gayatri Tripathi, Principal Scientist	<ul style="list-style-type: none"> • Head of Office • Dr. Saurav Kumar, Scientist • Dr. Tincy Varghese, Scientist • Dr. Madhuri S. Pathak, Scientist • Ms. Soniya Sukumaran, In-charge, NIO • Mrs. Swati S Koli, AAO
Swachh Bharat Abhiyan		Member
Officer In-charge	Dr. Rupam Sharma, Principal Scientist	<ul style="list-style-type: none"> • Dr. Upasana Sahoo, Scientist • Mr. Pranaya Kumar Biswal, Technical Assistant
Institutional Foreign Deputation Committee		Members
Chairman	Dr. S. Jahageerdar Principal Scientist	<ul style="list-style-type: none"> • Dr. Kundan Kumar, Senior Scientist • Dr. Vinod Kumar Yadav, Senior Scientist • Mrs. Poonam Behl, Administrative Officer

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Canteen Committee		Members
Chairman	Shri S.S.Patelia, PPS – In-charge	<ul style="list-style-type: none"> • Mr. Avinash Sable, Tech. Officer • Mr. Mahesh B. Waghela, Assistant • Mr. Pranaya Kumar Biswal, Tech. Assistant • Secretary, IJSC or his nominee
Condemnation Committee		Members
Chairman	Dr. Subodh Gupta, Principal Scientist	<ul style="list-style-type: none"> • Dr. Karan Ramteke • Estate Officer • Mr. Rajarshree Moitra, Technical Officer • Dr. Pawan Kumar, Technical Officer • Mr. Pranaya K. Biswal, Technical Assistant • Mr. S.V. Kasabe, Finance &Accounts Officer • Mrs. Sanyuja S. Parab, AAO(Stores)
Vehicle		
Vehicle In-charge	Mr. K.L.Meena, C.A.O. (S.G.) Dr. D.Bhoomaiah, CTO: Transportation In-charge	Dr. Chandrakant M.H., Asstt. Chief Tech. Officer will work as OIC in the absence of Dr. D. Bhoomaiah, Chief Technical Officer
Liaison Officer for Roster		
SC/ST Category	Dr. Manoj P.Brahmane, Principal Scientist	
OBC Category	Dr. Arun Sharma, Scientist	
Committee for Grievances of SC/ST/OBC students/ staff		Members
Chairman	Dr. Ashok K. Jaiswar, PS & HOD(A)	<ul style="list-style-type: none"> • Dr. Layana P., Scientist • Mr. Navin Kumar, Sr. Admn. Officer • Mr. N.K. Aglave, Technical Officer
CPGRAM		
Nodal Officer	Incharge, PME (for Scientific & Technical matters) Head of Office (for Administrative & Financial matters)	
Right to Information Act		
Appellate Authority under RTI	Dr. Ravishankar C.N, Director, CIFE	
Central Public Information Officer	Mr. Navin Kumar, Sr. Administrative Officer	
Asstt. Central Public Information Officer	<ul style="list-style-type: none"> • Mr. Yogesh S. Pathare, Administrative Officer (Admn. Work) • Mrs. Rajani H. Khandagale, ACTO (Webpage & online RTI work) 	
Asstt. Public Information Officer	Mr. Devendra V.Raorane, Asstt. Admn. Officer	
Transparency Officer	Dr. Naresh S. Nagpure, Principal Scientist	

This supersedes the earlier office order issued in this regard. All outgoing Chairs/Nodal Officers/In-Charges, may handover the charge to the incoming officials and cooperate.

This issues with the approval of the Director.

(K.L) Meena
Chief Admn. Officer (SG)

18/8/2023

Distribution:

1. All concerned officials.
2. Director / Joint Director, CIFE, Mumbai.
3. All HODs/Incharge of Sections & Cells at CIFE, Mumbai.
4. CAO(SG) / Comptroller/ Vigilance Officer
5. Nodal Officer & Head & Officers Incharges of the Regional Centres
6. PPSs/ Sr.A.O./ AOs/ Law Officer / F&AO/ AAOs/ DDO.
7. Secretary, I.J.S.C.
8. staff.all@cife.edu.in
9. webmaster@cife.edu.in
10. Guard File.